



Ramakrishna Mission Vidyamandira

P.O. Belur Math, Dist. Howrah - 711202, West Bengal

A Residential Autonomous College affiliated to Calcutta University
College with Potential for Excellence * Re-accredited by NAAC with 'A'
Phone No. (033) 2654-9181 / 9632; E-mail: vidyamandira@gmail.com
Website : www.vidyamandira.ac.in

Ref.No. VM/GB/2016-17/1

20 September 2016

GOVERNING BODY MEETING NOTICE

Dear Swami/Sir,

A meeting of the Ramakrishna Mission Vidyamandira Siksha Parishad (Governing Body of the college) will be held on **27 September 2016 at 3.30 pm** to consider the following agenda. Your presence at the meeting is earnestly solicited.

Venue: VIDYAMANDIRA MEETING ROOM

Yours sincerely,

Swami Divyananda
(Swami Divyananda)
Secretary

Agenda:

1. (a) Confirmation of the proceedings of the last meeting held on 26 March 2016.
(b) Business arising out of the above
(c) Ratification of resolutions adopted by circulations
2. (a) Audit Report and Audited Accounts for the financial year 2015-2016
(b) Monthly statement of accounts for March 2016 – August 2016
(c) College Budget for 2016-17
(d) Autonomy Budget 2016-2017
3. Confirmation of Assistant Professors : Rajesh Karmakar, Sandeep Kr Roy, Bappa Das
4. Semester results (Semesters 2, 4, 6) and performance of the students in other examinations
5. Reporting on RUSA projects
6. Appointment of teachers recommended by West Bengal College Service Commission in the Depts of Electronics and Microbiology and Philosophy
7. Admission 2016
8. PF Matters
9. Leave Matters
10. Creation of Endowment
11. Reporting : Platinum Jubilee Celebration
12. Any other matter with the permission of the Chair

f) New HOD from CU

g) 2f/12b certification

h) Affiliation certificate

a) Submission of AQAR 2015-16

Verba b) Appointment of H.O.D, Physics (1.8.16)

Verba c) Re-appointment of Gurus Balaji (1-4-16)

d) Antending visit 26 & 27 May 2016 &

conferment of Continuity 2016-2017; 2017-18

e) CSR - set PID

f)

Meeting No: 255
27. September 2016

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A meeting of the Ramakrishna Mission Vidyamandira
Siksha Parishad (Governing Body) is being held on
27. September 2016, Tuesday at 3:30 pm at Vidyamandira
Meeting Room:-

Sl. No.	Name	Signature
01.	Swami Sufarnandaji Maharaj	Swami Sufarnandaji
02.	Swami Divyanandaji Maharaj	Swami Divyananda
03.	Swami Shastrajnanandaji Maharaj	Swami S
04.	Swami Anapriyanandaji Maharaj	
05.	Swami Ekachitpanandaji Maharaj	Ekachitpananda
06.	Swami Tatwasaranandaji Maharaj	Sw. Tatwasarananda 27.09.16
07.	Brahmachari Pabitra Chaitanya	Pabitra Chaitanya
08.	Prof. Babysachi Basu Ray Chaudhury	
09.	Prof. Samir Das	
10.	Dr. Madan Mohan Majumdar	
11.	Dr. Subhankar Ray	Subhankar Ray
12.	Dr. Santanu Maitra	Santanu Maitra

**Proceedings of the Governing
Body Meeting of Ramakrishna
Mission Vidyamandira held on 27
September 2016**

1. a. The proceedings of the last meeting dated 26 March 2016 were read and confirmed.
- b. Business arising out of the above:
Nothing specific arose out of the above proceedings.
- c. The following resolutions passed by circulation were read out and confirmed:
- ❖ Resolutions dated 25 May 2016 on Formation of the Selection Committee for selecting Cashier and the procedure of the selection,
 - ❖ Resolutions dated 13 June 2016 on i) Appointment to the post of Cashier, ii) Promotion under CAS : Bhabesh Roy, Priyabrata Ghoshal, Sandipan Sen, Samim Ahmed, Prithwiraj Biswas, Debkumar Chakrabarti, Debasis Jana, Dipankar Mallick, Sekhar Gain
 - ❖ Resolutions dated 16 June 2016 on Approval of Joining of Sri Debabrata Mondal
 - ❖ Resolutions dated 30 July 2016 on i) Refixation of three teachers : Bappa Das, Gopal Chandra Bayen, Rajesh Karmakar, ii) Giving 10 years' benefit to two college non-teaching staff : Niladri Sekhar Chakraborty, Kanchan Paul, iii) Giving 10 years' benefit to one hostel non-teaching staff : Benu Charan Das, iv) Appeal for financial assistance from Government for repairing and renovation, v) Approval of the projects completed under Government scheme, vi) Appeal for financial assistance for Department of Cultural Affairs, vii) Appeal for Fellowship and Development grant for SVRC
 - ❖ Resolutions dated 5 August 2016 on Post-retirement benefits of hostel staff Sri Mriganko Sarkar and teaching staff Prof Goutam Bhattacharya and appeal for filling up the vacant posts.

2. (a) Audit Report and Audited Accounts for the financial year 2015-2016 :

The Audit Report and Audited Accounts including Balance Sheet, Income and Expenditure Accounts, Receipts and Payments Account and the relevant schedules for the financial year 2015-16 ended 31 March 2016 were placed before the meeting and adopted.

(b) Monthly statement of accounts for March 2016 – August 2016 :

The monthly statements of accounts for the months from March-August 2016 were placed before the Governing Body and passed subject to audit.

(c) College Budget for 2016-17 :

The following budget for the FY 2016-2017 was placed before the Governing Body.

INCOME	Actual for	Estimated for	EXPENDITURE	Actual for	Estimated for
	2015-2016	the year 2016-17		2015-2016	the year 2016-17
Admission Fees & Charges	1824429.00	1900000.00	College contribution to Salary	4198039.00	4200000.00

Transfer fees	9600.00	10000.00	CPF for Employer's Share	122409.00	200000.00
Establishment fees	747000.00	750000.00	Repair and replacement	76064.00	80000.00
Laboratory fees	2494575.00	2500000.00	Magazine	141830.00	150000.00
Electricity fees	374500.00	375000.00	Library Development & Maint	306850.00	320000.00
Tuition fees and Fines	736550.00	740000.00	Electricity Charges	991996.00	1000000.00
Bank Interest	241957.90	250000.00	Stationary and Printing	162733.00	170000.00
Examination Fees			Audit Fee (Internal)	32840.00	40000.00
Rent receivable	304776.00	310000.00	Audit Fee (Government)	5000.00	5000.00
College Magazine Fund	141830.00	150000.00	Computer & Xerox Maintenance	351886.00	365000.00
Common Room Fund	9830.00	10000.00	Travelling Charges	194556.00	200000.00
Games Fund	169560.00	180000.00	Gardening/NCC/NSS	497614.00	500000.00
Cultural Function	75500.00	80000.00	Contingency & Miscellaneous	36673.00	40000.00
Identity card	16560.00	20000.00	Laboratory Maintenance	822123.00	850000.00
NCC/NSS/Gardening	49150.00	50000.00	Telephone Charges	106305.00	120000.00
Special fees for M.A./M.Sc.	493750.00	500000.00	College & Semester Examination	591936.00	600000.00
Library Development & Maint	306850.00	310000.00	Common Room	6269.00	10000.00
Students Aid Fund	67300.00	70000.00	Games and Sports	202228.00	200000.00
PG & UG Review	46830.00	50000.00	Farewell to Staff	23722.00	30000.00
Internet Fees	150100.00	150000.00	Monastic Workers' Expenses	85013.11	100000.00
Semester Fees	502000.00	550000.00	Service Tax paid to the Govt.	52080.00	60000.00
Vehicle Maint Charges received	65560.00	75000.00	Relief & Welfare	44984.00	50000.00
Donation &	80600.00	100000.00	Admission	599558.00	600000.00

Others			Charges		
Interest on investment	60300.00	50000.00	Newspaper & Periodicals	2211.00	5000.00
Misc. charges	41720.00	20000.00	Generator Maint	28622.00	30000.00
Farewell to Staff	8850.00	10000.00	Cultural Function	151557.00	150000.00
			Advertisement	16326.00	15000.00
			Postage	25879.00	260000.00
			Washing and Sanitation	14764.00	20000.00
			Establishment exp.	358557.00	360000.00
			Vehicle Maintenance	129690.00	130000.00
			Seminar & Symposium	181010.00	200000.00
			Bank Charges	630.00	1000.00
			Research Project		200000.00
			Insurance on Motor Car	7006.00	9000.00
			Tuition fees paid to Govt.	398410.00	400000.00
	9019677.90	9210000.00		10967370.11	11670000.00
Excess of Exp. over Income	1947692.21	2460000.00			
	10967370.11	11670000.00		10967370.11	11670000.00

Resolved that the above-mentioned budget be approved for the FY 2016-2017.

(d) Autonomy Budget 2016-2017

The following budget for the 'Autonomous College Scheme' of UGC for the year 2016-2017 was placed before the Governing Body.

Sl.No.	Particulars of Expenditures	Amount (Rs.)
	A. General Expenditure (31):	
1	Guest/visiting faculty	11,00,000.00
2	Orientation and re-training of teachers	-----
3	Re-designing courses and development of teaching/learning material	-----
4	Workshop and seminars	-----
5	Examination reforms	40,000.00
6	Expenditure on meetings of the governing body and committees	50,000.00
7	Honorarium to Controller of Examinations (full-time) not exceeding Rs.8000/- p.m.	-----

8	Accreditation (NAAC) fee	-----
9	Extension Activities	10,000.00
	TOTAL	12,00,000.00
	B.Capital Expenditure (35):	
1	Office equipment, teaching aids and laboratory equipment	1,00,000.00
2	Furniture for office, classrooms, library and laboratories	1,50,000.00
3	Library equipment, books/journals	-----
4	Renovation and repairs not leading to construction of a new building	5,50,000.00
	TOTAL	8,00,000.00
	GRAND TOTAL:	20,00,000.00

Resolved that the above-mentioned budget be approved and the Principal be authorized to move the UGC-ERO for sanctioning the budgeted expenditure.

3. Confirmation of Assistant Professors : Rajesh Karmakar, Sandeep Kr Roy, Bappa Das

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Bappa Das	Assistant Professor in Mathematics	01/04/2015	01/04/2016

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Sandeep Kumar Roy	Assistant Professor in Physics	02/04/2015	02/04/2016

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

RESOLVED THAT the services of the following teaching staff member be confirmed; his contribution to Provident Fund be deducted from his salaries (from the date of appointment) and deposited to the Howrah Treasury II:

Name	Designation	Date of Appointment	Date of Confirmation
Rajesh Karmakar	Assistant Professor in Physics	01/04/2015	01/04/2016

The Governing Body expressed the hope that the employee, whose service was confirmed w.e.f. the above mentioned date and will continue to work in the college with dedication and sincerity in conformity with the norms and rules of this residential college under Ramakrishna Mission.

4. Semester results (Semesters 2, 4, 6) and performance of the students in other examinations

The Principal placed before the committee the synopsis of the final semester results of 2nd, 4th and 6th semesters of undergraduate courses and 2nd and 4th semesters of postgraduate courses. Apart from that he also placed the success of these students in different national and state level examinations. The Governing Body expressed their pleasure in the excellent performance of the students.

5. Reporting on RUSA projects

The Principal reported that the Department of Higher Education, Government of West Bengal has sanctioned Rs 2 crore under RUSA for the infrastructural development the proposal of which was sent by the college to the department. He mentioned that the utilization of the expenditure against 2nd installment has been sent to State RUSA Directorate and 3rd installment is expected to reach the college within some days.

6. Appointment of teachers recommended by West Bengal College Service Commission in the Depts of Electronics, Microbiology and Philosophy

- i) RESOLVED THAT, on the recommendation of the West Bengal College Service Commission (CSC) (vide Letter No.56/Elec.Sc/CU/Recom/CSC/16 dated 08 September 2016 from the Secretary of CSC), Sri Nirmalendu Bikas Sinha, son of Balkrishna Sinha be appointed an Assistant Professor in Electronic Science in our college, the Ramakrishna Mission Vidyamandira, Belur Math, in the Pay Band of Rs.15600-39100/- plus AGP. He will be entitled to the revised UGC scales (2006) in accordance with the Government Orders to this effect, as per the existing rules of the State Government, after his pay is duly fixed by the Director of Public Instruction, West Bengal. He will also be entitled to the allowances/benefits as admissible from time to time as per the State Government rules in force governing the service conditions of teachers in non-Government colleges, from the date on which he joins the post on substantive basis.

Nirmalendu Bikas Sinha's services in this college will be governed by the following:

- (i) The provisions of West Bengal College Teachers (Security of Service) Act, 1975 and the rules made there under,
- (ii) Calcutta University First Statutes, 1979 (as amended subsequently), Rules/Regulations etc. made under Calcutta University Act.

Nirmalendu Bikas Sinha will remain on probation for a period of one year with effect from the date on which he joins the post. The period of probation may, however, be extended for a further period of one year at discretion of the Governing Body. If at any time during the period of probation your work is not considered satisfactory, he shall be liable to be discharged by the Governing Body.

He will be required to cooperate with and assist the Principal in carrying out the functions relating to the educational responsibilities of the college, as well as in conducting co-curricular activities. He will also be expected to serve this residential institution under Ramakrishna Mission adhering to high moral standard and academic rectitude which the Mission is struggling to uphold.

Sri Nirmalendu Bikas Sinha shall have to send us a letter of acceptance, confirming that this appointment is acceptable to him, on conditions as mentioned above. On joining the post, he will be required to submit a joining report.

- ii) RESOLVED THAT, on the recommendation of the West Bengal College Service Commission (CSC) (vide Letter 55/Elec. Sc/CU/Recom/CSC/16 dated 08 September 2016 from the Secretary of CSC), Sri Ranjit Das, son of Nakfor Das be appointed an Assistant Professor in Electronic Science in our college, the Ramakrishna Mission Vidyamandira, Belur Math, in the Pay Band of Rs.15600-39100/- plus AGP. He will be entitled to the revised UGC scales (2006) in accordance with the Government Orders to this effect, as per the existing rules of the State Government, after his pay is duly fixed by the Director of Public Instruction, West Bengal. He will also be entitled to the allowances/benefits as admissible from time to time as per the State Government rules in force governing the service conditions of teachers in non-Government colleges, from the date on which he joins the post on substantive basis.

Ranjit Das's services in this college will be governed by the following:

- (i) The provisions of West Bengal College Teachers (Security of Service) Act, 1975 and the rules made there under,
- (ii) Calcutta University First Statutes, 1979 (as amended subsequently), Rules/Regulations etc. Made under Calcutta University Act.

Ranjit Das will remain on probation for a period of one year with effect from the date on which he joins the post. The period of probation may, however, be extended for a further period of one year at discretion of the Governing Body. If at any time during the period of probation your work is not considered satisfactory, he shall be liable to be discharged by the Governing Body.

He will be required to cooperate with and assist the Principal in carrying out the functions relating to the educational responsibilities of the college, as well as in conducting co-curricular activities. He will also be expected to serve this residential institution under Ramakrishna Mission adhering to high moral standard and academic rectitude which the Mission is struggling to uphold.

Sri Ranjit Das shall have to send us a letter of acceptance, confirming that this appointment is acceptable to him, on conditions as mentioned above. On joining the post, he will be required to submit a joining report.

- iii) RESOLVED THAT, on the recommendation of the West Bengal College Service Commission (CSC) (vide Letter 88/MICRO/CU/Recom/CSC/16 dated 14 September 2016 from the Secretary of CSC), Sri Akhil Pandey, son of Anil Kumar Pandey be appointed an Assistant Professor in Microbiology in our college, the Ramakrishna Mission Vidyamandira, Belur Math, in the Pay Band of Rs.15600-39100/- plus AGP. He will be entitled to the revised UGC scales (2006) in accordance with the Government Orders to this effect, as per the existing rules of the State Government, after his pay is duly fixed by the Director of Public Instruction, West Bengal. He will also be entitled to the allowances/benefits as admissible from time to time as per the State Government rules in force governing the service conditions of teachers in non-Government colleges, from the date on which he joins the post on substantive basis.

Akhil Pandey's services in this college will be governed by the following:

- (i) The provisions of West Bengal College Teachers (Security of Service) Act, 1975 and the rules made there under,
- (ii) Calcutta University First Statutes, 1979 (as amended subsequently), Rules/Regulations etc. Made under Calcutta University Act.

Akhil Pandey will remain on probation for a period of one year with effect from the date on which he joins the post. The period of probation may, however, be extended for a further period of one year at discretion of the Governing Body. If at any time during the period of probation your work is not considered satisfactory, he shall be liable to be discharged by the Governing Body.

He will be required to cooperate with and assist the Principal in carrying out the functions relating to the educational responsibilities of the college, as well as in conducting co-curricular activities. He will also be expected to serve this residential institution under Ramakrishna Mission adhering to high moral standard and academic rectitude which the Mission is struggling to uphold.

Sri Akhil Pandey shall have to send us a letter of acceptance, confirming that this appointment is acceptable to him, on conditions as mentioned above. On joining the post, he will be required to submit a joining report.

- iv) RESOLVED THAT, on the recommendation of the West Bengal College Service Commission (CSC) (vide Letter No.139/Philo/CU/Recom/CSC/16 dated 22 September 2016 from the Secretary of CSC), Sri Santu Kandar, son of Ranajit Kandar be appointed an Assistant Professor in Philosophy in our college, the Ramakrishna Mission Vidyamandira, Belur Math, in the Pay Band of Rs.15600-39100/- plus AGP. He will be entitled to the revised UGC scales (2006) in accordance with the Government Orders to this effect, as per the existing rules of the State Government, after his pay is duly fixed by the Director of Public Instruction, West Bengal. He will also be entitled to the allowances/benefits as admissible from time to time as per the State Government rules

in force governing the service conditions of teachers in non-Government colleges, from the date on which he joins the post on substantive basis.

Santu Kandar's services in this college will be governed by the following:

- (i) The provisions of West Bengal College Teachers (Security of Service) Act, 1975 and the rules made there under,
- (ii) Calcutta University First Statutes, 1979 (as amended subsequently), Rules/Regulations etc. made under Calcutta University Act.

Santu Kandar will remain on probation for a period of one year with effect from the date on which he joins the post. The period of probation may, however, be extended for a further period of one year at discretion of the Governing Body. If at any time during the period of probation your work is not considered satisfactory, he shall be liable to be discharged by the Governing Body.

He will be required to cooperate with and assist the Principal in carrying out the functions relating to the educational responsibilities of the college, as well as in conducting co-curricular activities. He will also be expected to serve this residential institution under Ramakrishna Mission adhering to high moral standard and academic rectitude which the Mission is struggling to uphold.

Sri Santu Kandar shall have to send us a letter of acceptance, confirming that this appointment is acceptable to him, on conditions as mentioned above. On joining the post, he will be required to submit a joining report.

7. Admission 2016

The Principal reported that the entire admission procedure for this session has been completed. For 13 UG Honours courses total number of applicants was 6681 amongst whom 170 students were selected through entrance test and viva voce. For 5 PG courses total number of applicants was 235 of whom 62 were admitted through written test and/or viva voce. The second batch of M.Phil. students got admitted into three M.Phil. courses – Bengali, Sanskrit and Philosophy. Total number is 12. Classes for the UG 1st year students started on 4 July 2016 and for PG 1st year students on 11 July 2016. M.Phil. classes started on 15 September 2016.

8. PF Matters

There was no business under this agenda.

9. Leave Matters

Resolved that the Principal's action in granting Duty Leave to the following teaching and Non-teaching staff of the college be ratified:

Sl No.	Name	Nature of leave & number of days	Reason
1	Santanu Dey	D.L. for 3 days w.e.f. 07.04.2016 to 09.04.2016	For attending International Conference at Jadavpur University.
2	Sandipan Sen	D.L. for 1 day on 07.04.2016	For attending PhD defense viva at Pol. Sc. Department in Calcutta University.
3	Tamoghna Mondal	D.L. for 4 day w.e.f. 15.04.2016 to 18.04.2016	For presenting a paper in an International conference in Tata Institute of Social Science, Mumbai.
4	Arup Kumar Dhabal	D.L. for 21 day w.e.f. 01.06.2016 to 21.06.2016	For attending refresher course at Burdwan University.
5	Goutam Bhattacharya	D.L. for 1 day on 12.07.2016	For attending a seminar at IEST.
6	Sagar Biswas	D.L. for 2 days w.e.f. 29.07.2016 to 30.07.2016	For attending 62 nd annual convocation at IIT, Kharagpur.
7	Manas Ranjan Bhowmick	D.L. for 11 days w.e.f. 08.07.2016 to 18.07.2016	For attending workshop in Bengaluru.
8	Subhankar Ray	D.L. for 21 days w.e.f. 29.07.2016 to 18.08.2015. D.L. for 1 day on 26.08.2016.	For attending refresher course at Burdwan University. For participation in the International level workshop at Jadavpur University.
9	Ashim Kumar Choudhury	D.L. for 1 day on 30.08.2016	For attending in a seminar as a resource person.
10	Debabrata Mondal	E.L. for 43 days w.e.f. 11.07.2016 to 22.08.2016	For fracturing his left leg.
11	Pintu Kumar Bera	E.L. for 86 days w.e.f. 13.01.2016 to 07.04.2016	For Viral Hepatitis & viral fever.

10. Creation of Endowment

Resolved that the following endowment be created.

Sl. No.	Name of Donor	Amount (Rs.)	Name of Endowment	Purpose
1.	Suvojit Dutta	5,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
2.	Swami Ekachittananda	2,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
3.	Sphatikeswar Chatterjee	25,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
4.	Biswanath Das	2,00,000	Bholanath-Bimala Das Memorial Vidyamandira Platinum Jubilee Endowment	Educational and medical expenses of poor students
5.	Akshay Kumar Maji	10,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students

6.	Rajesh Pyne	10,000	Fund for a) Swami Vivekananda Research Centre, b) maintenance of Vidyamandira buildings and research instruments, c) educational and medical expenses of poor students, d) Workers' Benefit Fund for the Non-Government workers of Vidyamandira (Rs.2500/- for each Fund)	
7.	Apratim Maity	2,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
8.	Priyabrata Ghoshal	10,000	Chhaya Ghoshal Memorial Prize for MA Bengali final exam "Kathasahitya" or "Natok" or "Madhyayng" Special Paper.	Prize
9.	Dr. Gautam Bhattacharya	3,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
10.	Dr. Satyabrata Pal	25,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
11.	Dr. Anjali Majumdar	1,00,000	Dr. Monojit Majumdar memorial Endowment for Scholarship to meritorious/needy bright students	Scholarship
12.	Brojalal Banerjee	12,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
13.	Dr. Sachinandan Banerjee	10,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
14.	Ranabir Rakshit	5,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
15.	Pranesh Kumar Saha	5,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
16.	Ajoy Kumar Gangopadhyay,	5,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
17.	Sumanesh Samanta	3,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
18.	Rupayan Dutta	10,000	Swapan Kumar Dutta memorial scholarship for best/innovative science project.	Scholarship
19.	Swapan Kumar Chaudhury	10,000	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students

20.	Brojalal Banerjee	35,000	Swami Vimuktananda Memorial Endowment for special lecture	Special lecture
21.	Nirmalendu Ray	1,50,000		Scholarship
22.	Ranjit Chaudhury	4,00,000	Late Sunil Kumar Lala Memorial Endowment	Scholarship
23	Higher Secondary batch 2002-04 (Dr. Barnava Pal, Biplab Misra, Saikat Banerjee, Soumyajit Roychoudhury, Arnab Ghosh Chowdhury, Debasis Sardar, Parag Roy, Aritra Ta, Nil Kamal Basak, Pijush Paul, Manas Layek, Rupal Basak, Indrajit Chatterjee, Subhasis Maji, Saurabh Garai).	61,510	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
24	Partha Sarathi Hajra	7,501	Fund for educational and medical expenses of poor students	Educational and medical expenses of poor students
	TOTAL:	11,06,011/-		

11. Reporting : Platinum Jubilee Celebration

The Principal reported the Platinum Jubilee Celebration of the college started on 4 July 2016. Revered Srimat Swami Prabhanandaji Maharaj, Vice President of Ramakrishna Math and Ramakrishna Mission and the former Principal of this college inaugurated the celebration. Former Principals, Vice Principals, former Teachers and non-teaching staff members met in a seminar on 5 September. Apart from that, the college organized academic seminars and cultural competitions during August and September to commemorate the Celebration.

12. Any other matter with the permission of the Chair

- a) **Submission of AQAR 2015-2016** : The Principal reported that the IQAC under the able leadership of Prof Tanweer Alam Mazhari, Coordinator, IQAC, has prepared the AQAR 2015-2016 and will be submitting it to NAAC on 29 September 2016. This is 3rd consecutive year after 2nd cycle NAAC accreditation that AQAR has been submitted in the last of September.
The Governing Body appreciates the active involvement of IQAC in keeping quality of the institute and Resolved that the AQAR be submitted as per the schedule.
- b) **Appoint of the new Head of the Department of Physics** : The Principal reported that Prof Goutam Bhattacharya has retired w.e.f 1 August 2016. He proposed that Prof Bhabesh Roy, senior most Associate Professor of the Department, has taken charge as the Head of the Department of Physics.
Resolved that the Principal's action be ratified in this regard.
- c) **Retirement of Guru Balaji** : The Principal reported that Sri **Guru Balaji**, a casual hostel employee, retired w.e.f. 1.8. 2016. The Governing Body wished him peace and happiness in his post retirement period.
Resolved further that the Principal be authorized to take necessary steps to fill in the vacancy caused by the retirement of Sri Guru Balaji w.e.f. 1.08.2016.
- d) The Principal reported that an inspection team was sent by UGC for assessment of the college and thereupon giving the continuation of autonomy. The team visited on 26

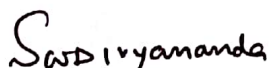
and 27 May and expressed their pleasure over different aspects of progress made by the college under autonomy.

Consequent upon the visit and the report of the inspection team the UGC sent a letter No. F.22-1/2016(AC) dated 16 June 2016 which confers the continuation of autonomous status for the institution w.e.f. 2016-2017 to 2021-2022.

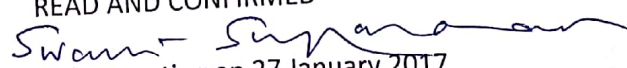
- e) The Principal reported the University of Calcutta issued CSR notification (No. CSR/42/16 dated 23.08.2016) for PH.D. Regulations of this college.
- f) The Principal read out names of esteemed representatives of Hon'ble Vice Chancellor of the University of Calcutta for Governing Body, Academic Council, and other academic bodies of the college.
- g) The Principal reported that the official certification under 2f and 12b for the college has been received by the college recently from UGC.
- h) The Principal reported that the Registrar of the University of Calcutta has recently sent a letter mentioning the status of all the courses run by the college till date.
- i) Approval of the Annual reports of i) Annual Report of the Controller of Examinations Department, ii) Annual report of Placement Cell on Certificate courses, iii) Annual Report of Placement Cell on Coaching of Competitive Examinations and Career Counselling Activities, Remedial Coaching, Bridge Course, Soft Skill Course, IPR Activities and Institute-Industry Collaborative Activities, iv) Annual report of Department of Cultural Affairs, v) Annual Report of Sports Activities, vi) Annual Report on Academic and Administrative Audit vi) Annual Quality Assurance Report, vii) Annual Report on Admission, viii) Annual Report on Scholarship, ix) Annual report on Consultancy and Training of Other Institutes and Industries, x) Annual Report on Training of Teaching and Non-teaching Staff members of the college :

The principal placed before the members aforesaid reports. The Governing Body expressed satisfaction and Resolved that all the reports be approved and suggested that these may be uploaded on the college web portal.

The meeting came to a close with a vote of thanks to the Chair.


Secretary


Chairman at the meeting on 27 September 2016

READ AND CONFIRMED

Chairman at the meeting on 27 January 2017